



# HELPING HANDS CAREGIVER SERVICES



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## **NANNY REGISTRATION FORM:**

### **PERSONAL INFORMATION**

Name: \_\_\_\_\_

Email address: \_\_\_\_\_

Cell phone number: \_\_\_\_\_

Where did you hear of our agency? \_\_\_\_\_

### **ADDRESS**

Street: \_\_\_\_\_

Town: \_\_\_\_\_

Country: \_\_\_\_\_

Postal code: \_\_\_\_\_

Home phone: \_\_\_\_\_

Business phone (optional): \_\_\_\_\_

Cell phone: \_\_\_\_\_

What type of employment are you looking for?

- Nanny (childcare)
- Senior care
- Disability care
- Housekeeper
- Other

What type of employment would you consider?

- Full-time, live in
- Full time, live out
- Part time, live in
- Part time, live out

Country of birth: \_\_\_\_\_

Nationality: \_\_\_\_\_

Country currently working/living in: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Age: \_\_\_\_\_

Height: \_\_\_\_\_

Weight: \_\_\_\_\_

Religion: \_\_\_\_\_

Marital status: \_\_\_\_\_

Number of own children: \_\_\_\_\_

Ages of children: \_\_\_\_\_

Do you speak English fluently? \_\_\_\_\_

Other languages spoken: \_\_\_\_\_

Mother's occupation: \_\_\_\_\_

Father's Occupation: \_\_\_\_\_

Do you have any brothers or sisters? (Please give ages): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you have any health conditions? (Please explain) \_\_\_\_\_

\_\_\_\_\_

Do you have any dietary restrictions? (i.e. vegetarian) \_\_\_\_\_

\_\_\_\_\_

Do you have any allergies? \_\_\_\_\_

\_\_\_\_\_

Are you on any medication? \_\_\_\_\_

Do you smoke? \_\_\_\_\_

Do you drink alcohol? \_\_\_\_\_

Do you know how to swim? \_\_\_\_\_

Have you been trained to drive a vehicle? \_\_\_\_\_

Do you have a valid driver's license? \_\_\_\_\_

Are you willing to learn how to drive? \_\_\_\_\_

Can you play any musical instruments? \_\_\_\_\_

What do you enjoy doing on your free time? (Hobbies/Interests) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What is your favorite sport / fitness activity? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are you willing to travel with the family on vacations? \_\_\_\_\_

Are you willing to work evenings and/or weekends when necessary? \_\_\_\_\_

Do you have friends or family living or working in Canada? (Explain) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What are your salary expectations? \_\_\_\_\_

\_\_\_\_\_

Have you ever been convicted of a criminal offence? \_\_\_\_\_

### **AVAILABILITY**

What is the earliest date you will be available to start work: \_\_\_\_\_

What country are you currently working in? \_\_\_\_\_

Are you currently under contract? \_\_\_\_\_

When does your working contract expire? \_\_\_\_\_

### **EDUCATION**

College or University \_\_\_\_\_

Number of Years Attended \_\_\_\_\_

Subject of Study \_\_\_\_\_

Diploma Achieved \_\_\_\_\_

Additional education or training \_\_\_\_\_

Have you completed a 6 month caregiver course? \_\_\_\_\_

CPR training \_\_\_\_\_

First Aid training \_\_\_\_\_

What is your current occupation? \_\_\_\_\_

\_\_\_\_\_

**Employment History**

1. Employer's Name \_\_\_\_\_ Position \_\_\_\_\_

Date of Employment \_\_\_\_\_ Finish Date \_\_\_\_\_

Number of Children \_\_\_\_\_

Ages of children when started \_\_\_\_\_

Responsibilities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reason for leaving \_\_\_\_\_

2. Employer's Name \_\_\_\_\_ Position \_\_\_\_\_

Date of Employment \_\_\_\_\_ Finish Date \_\_\_\_\_

Number of Children \_\_\_\_\_

Ages of children when started \_\_\_\_\_

Responsibilities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reason for leaving \_\_\_\_\_

3. Employer's Name \_\_\_\_\_ Position \_\_\_\_\_

Date of Employment \_\_\_\_\_ Finish Date \_\_\_\_\_

Number of Children \_\_\_\_\_

Ages of children when started \_\_\_\_\_

Responsibilities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reason for leaving \_\_\_\_\_

## **CHILDCARE EXPERIENCE**

In detail explain the details of your childcare experiences, including the number of children in each family, as well as the children's ages.

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Do you have experience caring for children of the following ages? (check box)

Newborn  yes  no

3-24 months  yes  no

2-5 years  yes  no

6-12 years  yes  no

Have you worked with Special Needs Children? \_\_\_\_\_

Are you willing to work with a Special Needs Child? \_\_\_\_\_

Do you have at least 12 months of experience in paid employment as a child caregiver, obtained within the last 3 years, excluding your own children or working for relatives? \_\_\_\_\_

Will you work for a family with children in the age ranges?

Babies  yes  no

2-5 years old  yes  no

over 5 years old  yes  no

10 years or older  yes  no

Are you willing to care for the following number of children?

1 child  yes  no

2 children  yes  no

3 children  yes  no

4 or more children  yes  no

Are you willing to take care of multiples?

Twins  yes  no

Triplets  yes  no

**HOUSEKEEPING DUTIES** (check yes or no)

Do full housekeeping       yes       no

Do light housekeeping       yes       no

Do family laundry       yes       no

Run errands       yes       no

Prepare meals for family       yes       no

Pet care       yes       no

Are you allergic to animals/pets? \_\_\_\_\_

What types of food/meals can you prepare? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How would you rate your cooking skills? \_\_\_\_\_

## **ELDERLY CARE**

Do you have experience looking after the elderly? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If yes, how many years? \_\_\_\_\_

Have you worked as a caregiver for the elderly within the past 3 years? \_\_\_\_\_

Describe your role and responsibility in looking after the individual? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please share any information that you would like your employer to know.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Remember to include with your resume package a letter to the family, introducing yourself. Include information about your personal strengths, why you enjoy being a caregiver, and why you are looking forward to working in Canada. Let your employer know what your future plans and goals are. The purpose of the letter is to let your potential future employer know more about you on a personal level. Take time to review your letter, checking spelling and grammar.